



Empowering collaborative research and  
innovation for a healthier future

REF2024-03

## JOB VACANCY COMMUNICATIONS OFFICER

*We are looking for a communications specialist with strong inter-personal skills and well versed in the implementation of tactical plans*

### OUR NEXT COMMUNICATIONS OFFICER

- ⊕ Understands the **critical role of communications** in propelling cutting-edge collaborative research for better and more equitable health outcomes.
- ⊕ Looks forward to **working hand in hand with top researchers across Europe** to help them raise visibility of their findings and achievements.
- ⊕ Has a track record in implementing **communications and dissemination tactical plans**, showing advance knowledge of the **tools and techniques** required to produce engaging (digital) campaigns.
- ⊕ Has high-quality standards, a keen eye for detail, **excellent organisational skills** and is good at managing different tasks/projects simultaneously.
- ⊕ Perceives peer review process and **constructive feedback** as an opportunity for intellectual growth and excellence.
- ⊕ Is a true **team player** who thrives in **collaborative ecosystems and multidisciplinary, multi-cultural groups**. In fact, she/he is a sort of diplomat who can work in large public-private consortia, coordinating partners and tasks and facilitating discussions to reach broad consensus.

### KEY DUTIES AND RESPONSIBILITIES:

1. Contribute to the design of communication and dissemination strategies and annual tactical plans in line with research projects' objectives and tailored to a wide diversity of audiences.
2. Ensure high quality implementation of annual plans, guaranteeing consistency in terms of branding, messaging and frequency of posting via digital channels.
3. Act as the main point of contact for communications activities, ensuring alignment and coordination with all partners.
4. Coordinate the production and design of communication materials (websites, newsletters, infographics, videos, podcasts, social media posts, toolkits, etc) making sure these comply with projects' guidelines, branding and style. Liaise with external providers.
5. Write and optimise content for websites, digital newsletters, print publications and social media.
6. Collate and monitor analytics and metrics.

## REQUIREMENTS

- Bachelor's degree in Communications, Journalism or related field.
- Master in Corporate or Digital Communications will be a plus.
- Demonstrable digital media skills and good working knowledge of Adobe and Microsoft packages.
- Native speaker or highly proficient in English (oral and written). Fluent in Spanish.
- Demonstrable experience of 2 years in a similar position.
- Excellent communication and interpersonal skills, a keen eye for detail, ability to work autonomously, proactive and with high-quality standards.
- An interest in rare diseases.
- Knowledge about EU funded research desirable but not mandatory.

## WE OFFER

- Full-time position in a thriving, forward thinking organisation.
- A friendly, collaborative work atmosphere in a world-class location in the stunning Recinte Modernista de Sant Pau in Barcelona.
- Opportunities for professional development in a multidisciplinary team.
- Competitive salary to be negotiated according to experience.

This position is on site with the possibility to work remotely 2 days a week.

Interested candidates, please send your CV and motivation letter to [bespanol@teamitresearch.com](mailto:bespanol@teamitresearch.com) indicating reference number REF2024-03.

## About Teamit

**W**e are a research management organisation, building strong multistakeholder partnerships and providing transversal expertise for impactful health science.

**W**e bring in our knowledge and experience in the areas of project and scientific management, communications, multi-stakeholder engagement, regulatory science, real world evidence, training and education, quality and risk management, exploitation and sustainability.

**W**e team up with partners from the entire health ecosystem to ideate and implement research and innovation initiatives. We work with academia, clinical centers, health industry, SMEs, patient and civil society organisations, regulators, funding bodies, policy makers and regional or national authorities.

Recinte Modernista de Sant Pau - C/Sant Antoni Maria Claret, 167. 08025 Barcelona +34 930 180 163  
[www.teamitresearch.com](http://www.teamitresearch.com)

